

Dear Parents

ENROLMENT 2012 - PRE-GRADE R (FLEDGLINGS) / GRADE R

1. We have pleasure in making the Application Package for admission to our school available. Print all the relevant documents (Admission Form, Debit Order Form, Financial Undertaking and Confidential Form Re: Child). Complete, sign and attach all the necessary documentation. Hand all these forms to the enrolment officer at the Grade R department. Enrolment will only be considered once all the necessary documentation has been received.
2. The completed Application Package must be handed to the enrolment officer by Wednesday, 10 August 2011. Places will be allocated on a first come, first served basis, should we not be able to accommodate all applicants in the feeder area. Therefore you should not wait until the closing date to submit your application. Should this Application Package be received after this date, your child's name will be placed on a waiting list. You will receive written notification of your child's acceptance into Kenridge Pre-primary School by Friday, 16 September 2011.
3. Should you live outside any of the residential areas listed below, your application will be placed on a waiting list. Enrolments in this instance are subject to vacancies in the respective classes. These areas are **Kenridge, Durbell, Durbanville Hills, De Bron, Doordekraal, Welgemoed North, Protea Valley, Kanonberg, Welgedacht, Van Riebeeckshof** and **Oude Westhof**. Children placed on the waiting list will be notified of the status of their application by Wednesday, 12 October 2011.
4. **Financial Obligation:**
 - 4.1 **Enrolment Levy (Non-refundable): Please note that this levy is not applicable to current learners.** The enrolment levy is R500 (non-refundable) per child.
 - 4.2 **Fledglings & Grade R Levy (Basic Compulsory Levy):** The Trustees determine the levies annually. At present (2011) the Pre-Grade R (Fledglings) levy is R11 030 per child per annum and the Grade R levy is R13 170 per child per annum. These levies are payable over a ten month period by means of a debit order (1 February - 1 November). A settlement discount is offered to parents who pay the annual school fees in full by Friday, 3 February 2012. Levies for 2012 will be determined at a budget meeting to be held towards the end of this year.
5. Should your application be successful, your child will be invited to spend an Orientation Day with us at our school. This day will take place on Friday, 4 November 2011. A short information meeting giving you detailed information about the Menu and Charge Form with regards to levies and choice of extra-mural activities will be held in the School Hall at 09:00 on that day.

We trust that your child's stay at Kenridge will be happy and educationally stimulating. If at any time you would like to discuss any matter with us you are assured of a friendly reception.

Yours faithfully

S.R. Smith (Mrs)
Principal
Kenridge Primary School

M. Alexander (Mrs)
Head - Kenridge Pre-primary School