



Laerskool KENRIDGE Primary School

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Every child *Every chance* Every day | *Elke kind* Elke kans *Elke dag* | *Wonke umntwana* *Lonke ixesha* Yonke imihla

Dear Parents

In anticipation of a higher volume of online EFT and credit card orders during January 2021, we would like to get an idea of the level of demand for each type of order and payment system. We therefore ask that all parents complete the Survey Questionnaire "School shop online purchases and collection – January 2021" in the following link:

<https://tinyurl.com/Online-School-shop-survey>

We also ask that you familiarise yourselves with the order deadlines and collection schedules, to ensure an efficient process and streamlined customer experience. The system allows you to book for collection at the time of finalising your order.

Booking a timeslot allows us to ensure that your order is fully processed and ready for collection. It also allows us to adhere to all applicable social distancing protocols. Due to the high demand during this peak period, missed time slots will need to be rescheduled. We appreciate your understanding in this regard.

| ONLINE EFT ORDERS | |
|--|-----------------------------|
| | Date: |
| Online EFT orders open | Wednesday, 16 December 2020 |
| Last day to place your EFT online order and finalise your EFT payment | Thursday, 14 January 2021 |
| View EFT collection dates. Timeslots allow for 5 minutes per collection: https://calendly.com/kps_schoolshop Please ensure that all purchases are correctly itemised on your billing before leaving the school shop. | |

| ONLINE CREDIT CARD ORDERS | |
|---|-----------------------------|
| | Date: |
| Online credit card orders open | Wednesday, 16 December 2020 |
| Last day to place your credit card orders online | Monday, 18 January 2021 |
| View credit card collection dates. Timeslots allow for 5 minutes per collection https://calendly.com/kps_schoolshop Please ensure that all purchases are correctly itemised on your billing before leaving the school shop. | |

| IN-STORE APPOINTMENTS (Cash and credit card purchases) | |
|--|---|
| | Date: |
| In-store cash or credit card purchase via appointment only (15-minute time slots) | Tuesday 19, Friday 22, Monday 25, Tuesday 26 January 2021 |
| 15-minute in-store appointments will be made available and need to be booked online. To avoid any disappointment due to limited availability, please book your timeslot in advance. To view the available in-store appointments and to schedule your booking, please click on the link. https://calendly.com/kps_schoolshop | |

The School Shop will allow you to return or exchange merchandise within 30 days from the date of purchase provided that:

- The original invoice is presented on return, as proof of purchase.
- The item is in its original condition.
- The item is in its original packaging.

Please ensure that all your purchases are correctly itemised on your billing. Returns will only be accepted as per your receipt / invoice. Follow the same appointment process to return or exchange items.

Kindly note when visiting the school shop:

- Garments may not be tried on by the learners.
- Visits to the school shop are by appointment only – we cannot allow more than one parent and child in the shop at any one time.
- Anyone entering the shop must sanitise their hands, wear a mask, complete the Covid-19 screening questionnaire, and have their temperature taken.

Yours faithfully



Catheryn Duggan
School shop